# FOLLOWING-UP WITH SOCIAL SECURITY

#### WHO TO CALL?

Social Security Field Office (SSA-FO)
OR

Disability Determination services (DDS)

# SSA-FO: Call 3 Days after application submitted

- Confirm application has been received
- Confirm claim flagged for Compassionate allowance
- Confirm where to send evidence



#### DDS: Call as soon as case is transferred

- Confirm what medical records have been requested
- Confirm what medical records have been received
- Confirm what additional evidence has been received
- Ask for case status



### SSA-FO: Call when case is approved

- Confirm bank account on file
- Complete dependent benefit paperwork (if applicable)
- Ask if Representative payee is necessary

## SSA-FO: Call Monthly after application submitted

- Is FO waiting on any information?
- Has case been transferred to DDS
- Follow-up monthly until case is transferred to DDS



# DDS: Call Monthly until decision is made

- Check status of medical records and other evidence
- Verify DDS has all the completed forms they need
- Ask for case status



www.hdsa.org/disability



